

Administrative and Educational Support Report

Environmental Health & Safety

Annual Action Plan Annual Assessment Report

June 2004 – May 2005



Annual Action Plan: June 1, 2004–May 31, 2005

Unit: Environmental Health and Safety

UTPA Mission: The University of Texas Pan American (UTPA) serves the higher education needs of a rapidly growing, international, multicultural population in the South Texas Region. The University preserves, transmits and creates knowledge to serve the cultural, civic, and economic advancement of the region and the state. The University provides students advanced instruction in academic programs offered through innovative delivery systems that lead to professional certification, and baccalaureate, master’s and doctoral degrees. Through teaching, research, creative activity and public service, UTPA prepares students for lifelong learning and leadership roles in the state, nation and world community.

Division: Business Affairs

Unit Head: Richard Costello

Unit Mission: The Mission of the Department of Environment Health and Safety is to ensure a safe and healthy work environment for faculty, staff, and students, to promote work practices that do not harm the environment, comply with any and all rules and regulations pertaining to occupational health and safety and the environment and to protect University resources through sound administration of the University’s insurance coverage.

Unit Goal: Improve processes and procedures

Link to UTPA Goal(s): 3. Improve UTPA’s organizational effectiveness.

Unit Objective (Action Priority: #1 is highest)	Link to UTPA Objective	Expected Outcome for Unit Objective (AA-Measurable Objective)	Strategy(ies) to Achieve Expected Outcomes	Assessment Criteria, Evaluation Methods for Expected Outcome	New Resources Needed in FY05
Occupational Health and Safety Program (1)	7	Reduction in workers compensation insurance (WCI) related costs that are the result of workplace injuries from the previous year.	Compare Workers Compensation (WCI) related injuries and costs incurred in FY04 to costs incurred in FY03.	Comparison of WCI costs incurred from the time period between 6/03 and 5/04 to WCI related costs incurred in the time period 6/04 and 5/05.	None

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Unit Objective (Action Priority: #1 is highest)	Link to UTPA Objective	Expected Outcome for Unit Objective (AA-Measurable Objective)	Strategy(ies) to Achieve Expected Outcomes	Assessment Criteria, Evaluation Methods for Expected Outcome	New Resources Needed in FY05
Construction/Asbestos Safety Program (2)	7	Reduction in construction related citations from the previous year.	Compare number and type of construction related citations incurred in FY04 to costs incurred in FY03.	Comparison of the number of construction related violations cited in the time period between 6/04 and 5/05 and the time period between 6/03 and 5/04.	None



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Unit Goal:

Link to UTPA Goal(s): 3. Improve UTPA’s organizational effectiveness.

Unit Objective (Priority: #1 is highest)	Link to UTPA Objective	Expected Outcome	Assessment Criteria, Evaluation Methods	Assessment Results (Use actual data to describe annual performance)	Use of Results (What change was made?)
Occupational Health and Safety Program (1)	7	Reduction in workers compensation insurance (WCI) related costs that are the result of workplace injuries. From the previous year.	Comparison of WCI costs incurred from the time period between 6/03 and 5/04 to WCI related costs incurred in the time period 6/04 and 5/05.	Reduced overall WCI costs from 111K to 57K.	Implemented more aggressive accident investigation program. Aggressively pursuing campus lighting plan,

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Unit Objective (Priority: #1 is highest)	Link to UTPA Objective	Expected Outcome	Assessment Criteria, Evaluation Methods	Assessment Results (Use actual data to describe annual performance)	Use of Results (What change was made?)
Construction/Asbestos Safety Program (2)	7	Reduction in construction related citations from the previous year.	Comparison of the number of construction related violations cited in the time period between 6/04 and 5/05 and the time period between 6/03 and 5/04.	Reduced construction safety related citations 113% but still had significant IAQ related complaints.	Included IAQ concerns in construction safety project management meetings. Increased number of construction related safety inspections.

Additional Resources Needed (if any) that were requested for FY06 during the budget cycle: None.