

College Access & Support Programs

College Assistance Migrant Program (CAMP)
Educational Talent Search (ETS)
Go Centers
High School Equivalency Program (HEP)
Upward Bound (UB)
Upward Bound Math & Science (UBMS)

June 2007– May 2008

CASP – College Assistance Migrant Program (CAMP)

Annual Action Plan
Annual Assessment Report

June 2007– May 2008



Annual Action Plan: June 1, 2007–May 31, 2008

Unit: **College Access and Support Programs: College Assistance Migrant Program (CAMP)**

UTPA Mission: The University of Texas-Pan American (UTPA) serves the higher education needs of a rapidly growing, international, multicultural population in the South Texas Region. The University preserves, transmits and creates knowledge to serve the cultural, civic, and economic advancement of the region and the state. The University provides students advanced instruction in academic programs offered through innovative delivery systems that lead to professional certification, and baccalaureate, master’s and doctoral degrees. Through teaching, research, creative activity and public service, UTPA prepares students for lifelong learning and leadership roles in the state, nation and world community.

Division: Enrollment and Student Services

Unit Head: Felipe Salinas, CASP Director

Unit Mission: The Department of College Access and Support Programs contributes to the mission of the Division of Enrollment and Student Services at The University of Texas-Pan American by serving select populations of students traditionally underrepresented in higher education. We serve our students by promoting the completion of secondary education, facilitating the acquisition of skills for academic success, and providing post-secondary education access and transition services.

University Goal: Provide students with a quality educational experience that enables them to complete their educational goals in a timely manner.

Division Objective: Increase undergraduate retention and graduation rates.

Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
At least 75% of students will achieve a 2.2 GPA by the end of their first academic year.	<ul style="list-style-type: none"> Continue mandatory one-to-one tutoring for all program participants Provide adequate training to tutors. Continue the academic intervention plan that was started in Spring 2007. Continue sending letters of introduction to all faculty who have CAMP 	<ul style="list-style-type: none"> An increase of 15% from FY07 in number of students achieving a 2.2 GPA. Overall increased GPA from FY07. Improved GPA of academically challenged students after intervention. 100% of students' 	<ul style="list-style-type: none"> Sign in sheets and database logs monitor the tutoring hours of every participant. 100% of tutors will receive training on how to best work with their students. Pre and post intervention grade report comparison. Database tracks which professors were sent letters of introduction. 	None beyond those already budgeted for FY08 in approved and funded grant proposal.

Annual Action Plan June 1, 2007–May 31, 2008

Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
	<p>Students in their courses.</p> <ul style="list-style-type: none"> Continue sending of academic progress reports to all CAMP professors. 	<p>professors will be sent a CAMP letter of introduction.</p> <ul style="list-style-type: none"> 100% of students' professors will be sent an academic progress report. 	<ul style="list-style-type: none"> Database tracks which professors were sent academic progress reports. 	

University Goal:

Collaborate with P-12 schools to enlarge the pool of applicants who are personally prepared and academically qualified for higher education.

Division Objective:

Create internal and external partnerships to promote a college going culture.

Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
To identify, recruit, and enroll 70 incoming freshman both in CAMP and UTPA.	Presentations to local area schools and community events.	<ul style="list-style-type: none"> 40 presentations at area schools and community events. 70 students recruited by beginning of each fall semester. 	Sign in sheets and event evaluations.	None beyond those already budgeted for FY08 in approved and funded grant proposal.
To promote higher education awareness among migrant farm worker students and families.	<ul style="list-style-type: none"> Promote the increased collaboration between CAMP and Region One Migrant Education Service Center to help our program gain exposure with: migrant counselors, migrant parents, district migrant directors, and other community members. To maximize Region One Migrant Education's 	Minimum of two collaborative meetings and/or initiatives in partnership with Region One Migrant Education Service Center.	Sign in sheets, program evaluations, and other documentation of meetings or initiatives.	Assistance and any available support from existing UTPA departments in moving initiatives forward.

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Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
	existing networks to disseminate UTPA and CAMP related information among the migrant farm worker population.			

FY08 AES Assessment Results Report

UTPA

Admin - College Assistance Migrant Program (CAMP)

Division: Division of Enrollment and Student Services

Unit Head: Jaime Miranda

Unit Mission: The Department of College Access and Support Programs contributes to the mission of the Division of Enrollment and Student Services at The University of Texas-Pan American by serving select populations of students traditionally underrepresented in higher education. We serve our students by promoting the completion of secondary education, facilitating the acquisition of skills for academic success, and providing post-secondary education access and transition services.

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
<p>Admin - College Assistance Migrant Program (CAMP) - GPA Achievement - We will have at least 75% of students achieve a 2.2 GPA by the end of their first academic year.</p> <p>Outcome Types: Administrative - Fiscal Year 2008 Administrative - Fiscal Years 2009 - 2011</p> <p>Start Date: 09/01/2008</p> <p>End Date: 12/31/2008</p> <p>Outcome Status: Complete</p> <p>Strategies: 1. Request progress reports from faculty in October. 2. meet with students for Spring advisement in November. 3. Request progress reports from faculty in March. 4. Provide weekly tutoring meetings for students.</p>	<p>Assessment Method: Sign in sheets and database logs monitor the tutoring hours of every participant.</p> <p>Criterion for Success: An increase of 15% from FY07 in number of students achieving a 2.2 GPA.</p>	<p>09/18/2008 - 42 of 61 students who participated a full year in CAMP during 2007-2008 achieved a 2.2 GPA or higher. This result is 69%.</p> <p>Result Type: Criterion Not Met</p> <p>Next Step: Continue Current Strategy(s)</p>	<p>09/18/2008 - Earlier and more persistent contacts with students (starting with Orientation in August) will be implemented to produce stronger student engagement. Move to Emilia Hall with more room for student services will also contribute to better results in FY09.</p>
	<p>Assessment Method: 100% of tutors will receive training on how to best work with their students.</p> <p>Criterion for Success: Overall increased GPA from FY07.</p>	<p>09/18/2008 - All tutors received training. Will continue providing training to all tutors in FY09.</p> <p>Result Type: Criterion Met</p> <p>Next Step: Continue Current Strategy(s)</p>	
	<p>Assessment Method: Semester grades for Fall and Spring.</p> <p>Criterion for Success: Improved GPA from Fall to Spring for students.</p>		
	<p>Assessment Method: 5a. Database tracks which professors were sent academic progress reports.</p> <p>Criterion for Success: 100% of students? professors will be sent an academic progress report.</p>		

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up

CASP – Educational Talent Search (ETS)

Annual Action Plan Annual Assessment Report

June 2007– May 2008



Annual Action Plan: June 1, 2007–May 31, 2008

Unit: College Access and Support Programs-Talent Search (ETS)

UTPA Mission: The University of Texas-Pan American (UTPA) serves the higher education needs of a rapidly growing, international, multicultural population in the South Texas Region. The University preserves, transmits and creates knowledge to serve the cultural, civic, and economic advancement of the region and the state. The University provides students advanced instruction in academic programs offered through innovative delivery systems that lead to professional certification, and baccalaureate, master’s and doctoral degrees. Through teaching, research, creative activity and public service, UTPA prepares students for lifelong learning and leadership roles in the state, nation and world community.

Division: Enrollment and Student Services **Unit Head:** Felipe Salinas

Unit Mission: The Department of College Access and Support Programs contributes to the mission of the Division of Enrollment and Student Services at The University of Texas-Pan American by serving select populations of students traditionally underrepresented in higher education. We serve our students by promoting the completion of secondary education, facilitating the acquisition of skills for academic success, and providing post-secondary education access and transition services.

University Goal: Collaborate with K-12 schools to enlarge the pool of applicants who are personally prepared and academically qualified for higher education

Division Objective: Promote the holistic development of students for success in college.

Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
Assure that ETS program serves 1,000 participants per year as per grant award from US Dept of Education	<ul style="list-style-type: none"> • Identify returning participants. • Conduct recruitment and selection as outlined in grant at TS target schools 	<ul style="list-style-type: none"> • By Oct.1, 2007 1,800 students will be identified as potential participants. • By Oct. 31, 2007, 1,000 participants will be selected 	<ul style="list-style-type: none"> • Review copies Returning Student Update • Intake • Self-Assessment • Assessment & Income verification 	None beyond those already budgeted for FY08 in approved and funded grant proposal (including 3% funding increase).

Annual Action Plan June 1, 2007–May 31, 2008

Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
<p>Increase pool of qualified applicants who are academically and personally qualified for college entrance</p>	<ul style="list-style-type: none"> • Implement TS Outreach Curriculum grades 6 – 12 • Implement TS Enrichment Activities • Use Parental Involvement Mtgs • Host Admissions and Fin Aid workshops • Conduct ACT/SAT Test prep workshops • Identify those who are cleared and college ready by April 30 follow up in May. • Continue follow ups through summer • Conduct Senior Scholarship workshops • Meet with graduating seniors in small groups and on a 1 to 1 basis to maximize students who are college ready by August 15th. 	<p>By then end of May 2008:</p> <ul style="list-style-type: none"> • 80% of non-senior participants will be promoted to the next grade level at end of academic year. • 70% of 8th grade participants will select college prep. Curriculum. • 60% of junior participants will meet TAKS passing standards. <p>By the end of the academic year:</p> <ul style="list-style-type: none"> • 75% of graduating participants will enter college • 87% of college ready students will complete admissions applications • 85% of college ready participants will receive assistance with completion of FAFSA. 	<ul style="list-style-type: none"> • Review transcripts • Review grade reports • Review individual TAKS reports to determine promotion to next grade level, TSI status and graduation for exiting seniors. • Copies of scholarship essays and or applications • Test score reports • Letters of acceptance from admissions offices • Award letter from financial aid departments • Individual Student Aid Reports from U.S. Dept. of Education • Verification of enrollment from National Student Clearinghouse • Verification of enrollment or from an institutional representative • Participant's class schedule or other verification at discretion of director 	<p>None beyond those already budgeted for FY08 in approved and funded grant proposal (including 3% funding increase).</p>

FY08 AES Assessment Results Report

UTPA

Admin - Educational Talent Search (ETS)

Division: Division of Enrollment and Student Services

Unit Head: Sonia del Angel

Unit Mission: The Department of College Access and Support Programs contributes to the mission of the Division of Enrollment and Student Services at The University of Texas-Pan American by serving select populations of students traditionally underrepresented in higher education. We serve our students by promoting the completion of secondary education, facilitating the acquisition of skills for academic success, and providing post-secondary education access and transition services.

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
<p>Admin - Educational Talent Search (ETS) - College Access Pool - We will increase the pool of qualified applicants who are academically and personally qualified for college entrance</p> <p>Outcome Types: Administrative - Fiscal Year 2008 Administrative - Fiscal Years 2009 - 2011</p>	<p>Assessment Method: Academic Outcomes review transcripts, grade reports, TAKS scores, promotion to next grade level,</p> <p>Criterion for Success: 80% of non-senior participants promoted to next grade level at end of academic year.</p>	<p>11/05/2008 - 99% (706 of 709) participants were promoted to the next grade level.</p> <p>Result Type: Criterion Met</p> <p>Next Step: Continue Current Strategy(s)</p> <p>Resources Needed - Classified Resources are currently in place</p>	
<p>Start Date: 06/01/2007</p> <p>End Date: 05/31/2011</p> <p>Outcome Status: Active/Ongoing</p> <p>Strategies:</p> <ol style="list-style-type: none"> 1. Implement TS Outreach Curriculum grades 6 - 12. 2. Implement TS Enrichment Activities. 3. Use Parental Involvement Mtgs. 4. Host Admissions and Financial Aid Workshops. 	<p>Assessment Method: Academic Outcome Measure: Review transcript and class schedules.</p> <p>Criterion for Success: 70% of ETS 8th grade participants will elect college prep curriculum for high school coursework.</p>	<p>09/08/2008 - 100% of the fifty-eight (58) ETS 8th grade participants selected the recommended curriculum for high school coursework. The Texas H.S. Recommended Graduation plan is considered college prep.</p> <p>Result Type: Criterion Met</p> <p>Next Step: Continue Current Strategy(s)</p> <p>Resources Needed - Classified All resources are provided</p>	
<ol style="list-style-type: none"> 5. Conduct ACT/SAT Test Prep Workshops. 6. Identify all "cleared" "college ready" participants by April 30 for May follow ups and continue throughout summer months. 	<p>Assessment Method: Academic Outcome Measure: Review individual TAKS reports to determine status.</p> <p>Criterion for Success: 60% of junior ETS participants will meet TAKS passing standards by end of academic year.</p>	<p>09/08/2008 - Data not available at this time. Transcripts are currently being collected. They have yet to be evaluated. By October 30, 2008 data on the rising seniors should be complete. A minimum 80% of this year's seniors cleared their junior TAKS examinations.</p> <p>Result Type: Inconclusive</p> <p>Next Step:</p>	

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
	<p>Assessment Method: Academic Outcomes review transcripts, grade reports, TAKS scores,</p> <p>Criterion for Success: 85% of senior participants will graduate at end of academic year.</p>	<p>Continue Current Strategy(s)</p> <p>Resources Needed - Classified All resources are provided</p>	
	<p>Assessment Method: College Readiness/Placement Measure: Verification of enrollment from National Student Clearinghouse or from an institutional representative, or a copy of participants class schedule, or other verification at discretion of ETS director.</p> <p>Criterion for Success: 75% of graduating ETS senior participants will enter college.</p>	<p>11/17/2008 - College Readiness/Placement Measure: 84% (245 of 291) ETS graduating seniors entered college</p> <p>Result Type: Criterion Met</p> <p>Next Step: Continue Current Strategy(s)</p>	<p>12/03/2008 - ETS program is slated to share in the purchase of the Student Outreach Tracker module from National Student Clearinghouse which will increase the number of individual participant enrollment verifications.</p>
		<p>09/08/2008 - 88% of ETS graduating seniors or 266 of 302 seniors entered college upon graduation. Exceeded Criterion for success of 75% by 39 seniors</p> <p>All college placements are currently uncertified awaiting responses from institutions and verification from National Student Clearinghouse or other acceptable form of verification.</p> <p>Result Type: Criterion Met</p> <p>Next Step: Continue Current Strategy(s)</p> <p>Resources Needed - Classified All resources needed currently on hand</p>	
	<p>Assessment Method: College Readiness/Placement Measures: Copy of Admissions Application, Letter of acceptance from admissions offices, orientation invitation</p>	<p>11/05/2008 - Criterion Met: 98.9 (288 of 291) College Ready Senior participants applied for admission during the budget period</p> <p>Result Type: Criterion Met</p>	<p>12/03/2008 - Effective Fall 08, implemented index card system for participants to assist them with securing individual key User IDs and Passwords to facilitate the ongoing</p>

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
	<p>Criterion for Success: 87% of college ready ETS students will complete admissions applications.</p>	<p>Next Step: Continue Current Strategy(s)</p> <p>09/08/2008 - Goal not met to date, can only verify that 86.42% or 261 of 302 senior received assistance with admissions application process. Need to secure substantiation on at least 2 more students to achieve 87% Criterion for Success. Will review service logs and one on one sessions which may not be posted in services offered. Will attempt to contact participants for copies of acceptance letters or documentation</p> <p>Result Type: Inconclusive</p> <p>Next Step: Continue Current Strategy(s)</p> <p>Resources Needed - Classified Resources required are currently on hand</p>	<p>admissions process (Texas Common App, ACT/SAT)</p> <hr/> <p>09/08/2008 - Securing documentation as proof of admissions assistance is not always provided. This year when working on Texas Common Application have student save copy of their Applicant ID and place in their files as documentation of assistance.</p> <hr/> <p>ETS Counselor may not be present when application is actually submitted by student.</p>
	<p>Assessment Method: College Readiness/Placement Measure: Copies of FAFSA, FAFSA worksheets, institutional award letter from financial aid department, Individual Student Aid Reports from U.S. Dept of Education.</p> <p>Criterion for Success: 85% of ETS college ready participants will receive assistance with completion of</p>	<p>11/05/2008 - Goal Accomplished 96.6% or 281 of 291 college ready seniors received assistance with FAFSA applications</p> <p>Result Type: Criterion Met</p> <p>Next Step: Continue Current Strategy(s)</p>	<p>12/03/2008 - 1. U.S. Dept. of Education APR 2. Implemented index card process or participants to secure important individual online User IDs and passwords</p>
		<p>09/08/2008 - Goal not certifiable to date, only 77% or 234 of ETS participants currently have documentation of FAFSA application assistance in their files. Must collect supporting documentation on 23 additional students to achieve 85% Criterion for Success.</p> <p>Result Type: Inconclusive</p> <p>Next Step: Continue Current Strategy(s)</p> <p>Resources Needed - Classified Resources needed are currently on hand.</p>	<p>09/08/2008 - Will need to change approach on FAFSA Completions this year...perhaps require ALL students to complete a FAFSA Worksheet before sitting down to start online application and collecting copies to serve as documentation</p>

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
<p>Admin - Educational Talent Search (ETS) - # Participants Served - We will assure that ETS program serves 1,000 participants per year as per grant award from U.S. Dept. of Education.</p> <p>Outcome Types: Administrative - Fiscal Year 2008 Administrative - Fiscal Years 2009 - 2011</p> <p>Start Date: 09/01/2007</p> <p>End Date: 08/31/2011</p> <p>Outcome Status: Active/Ongoing</p> <p>Strategies:</p>	<p>Assessment Method: Determine number of returning participants to be served as continuing students in program</p> <p>Criterion for Success: By October 31 - 1,000 participants will be identified for acceptance into program.</p>	<p>09/08/2008 - Objective attained, by October 31, 2007 a minimum of 1,000 students were identified and selected to receive program services</p> <p>Result Type: Criterion Met</p> <p>Next Step: Continue Current Strategy(s)</p> <hr/> <p>09/08/2008 - 1,013 unoffical count of students served by the UTPA ETS program. Several incompele applications pending information could impact total number certified.</p> <p>Result Type: Criterion Met</p> <p>Next Step: Continue Current Strategy(s)</p>	
<p>1. Identify returning participants. 2. Conduct recruitment and selection as outlined in grant at TS target schools</p>	<p>Assessment Method: Complete selection process: review intakes, self-assessment, assessment and income verification of applicants.</p> <p>Criterion for Success: By Oct. 31 - 1,000 participants will be identified for acceptance into program pending submission of supporting eligibility documentation.</p>		

CASP – Valley Outreach Center

Annual Action Plan **Annual Assessment Report**

June 2007– May 2008



Annual Action Plan: June 1, 2007–May 31, 2008

Unit: College Access and Support Programs: Valley Outreach Center

UTPA Mission: The University of Texas-Pan American (UTPA) serves the higher education needs of a rapidly growing, international, multicultural population in the South Texas Region. The University preserves, transmits and creates knowledge to serve the cultural, civic, and economic advancement of the region and the state. The University provides students advanced instruction in academic programs offered through innovative delivery systems that lead to professional certification, and baccalaureate, master’s and doctoral degrees. Through teaching, research, creative activity and public service, UTPA prepares students for lifelong learning and leadership roles in the state, nation and world community.

Division: Enrollment and Student Services **Unit Head:** Felipe Salinas

Unit Mission: The Department of College Access and Support Programs contributes to the mission of the Division of Enrollment and Student Services at The University of Texas-Pan American by serving select populations of students traditionally underrepresented in higher education. We serve our students by promoting the completion of secondary education, facilitating the acquisition of skills for academic success, and providing post-secondary education access and transition services.

University Goal: Collaborate with K-12 schools to enlarge the pool of applicants who are personally prepared and academically qualified for higher education.

Division Objective: Create internal and external partnerships to promote a college-going culture.

Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
Serve 180 Mother Daughter Program (MDP) teams.	* Follow up with previous school district partners during summer to plan ahead for contract and invoicing of schools. * Utilize new MDP promotional video to introduce program to new schools and/or districts during summer and invite	Resend contracts by July to pending districts with a deadline of August 31, 2007 to have all contracts approved. Contract with 16-18 middle schools to provide services to 180 participants:	a. Number of contracts with schools / districts received. b. Number of monthly school-based sessions. c. Number of monthly evening sessions. d. Number of weekend “big” events.	Successful expansion of MDP to serve 180 teams and maintaining consistency with participating schools requires additional full-time personnel support. Requesting 100% funding for full-time, salaried Student Development Specialist

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Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
	<p>them to participate.</p> <p>* Host MDP Counselor Update for appointed school contact (counselor, social worker, principal, etc.) to (re)introduce them to program, encourage their participation and recognize commitment of previous year's stand-outs.</p> <p>* Implement a more structured point system to increase attendance at sessions and reward participants accordingly.</p>	<p>school-based sessions for daughters.</p> <p>b. Provide monthly evening sessions for mothers and daughters.</p> <p>c. Provide quarterly weekend workshops / conferences for mother-daughter teams.</p> <p>d. Provide community service events for mother-daughter teams.</p> <p>e. Provide pre and post test to measure knowledge and interest gain.</p> <p>f. Provide mid- and end-of-year evaluations to measure quality of curriculum and overall program</p> <p>Encourage attendance of school contact by providing Continuing Education Credit for Counselor Update.</p> <p>Define and implement a structured participant point system.</p>	<p>e. Number of community service projects.</p> <p>f. Outcomes of pre and post test.</p> <p>g. Evaluation results.</p> <p>h. Attendance at MDP Counselor Update and CEU credit offering.</p> <p>i. Attendance rates and recognition rewards based on Implementation of point system.</p>	<p>position to serve as 50% MDP Specialist and 50% Valley Outreach Center Specialist (50% of funding from MDP revenue account; 50% of funding requested from institutional support).</p> <p>Hire 2 work-study / office aide students to assist with program implementation since MDP staff spends a great deal of time out in schools for sessions.</p> <p>Grant submitted to TG Public Benefit Program to fund additional personnel and operating expenses to improve mother component of program by contracting with <i>Abriendo Puertas</i> program.</p>
Continue to increase the	* Plan training sessions for	In middle schools:	Middle Schools:	* Secure funding for G-

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Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
<p>number of students utilizing Go Centers in middle and high schools in Rio Grande Valley.</p>	<p>middle and high school G-Force members, in coordination with the THECB RGV P-16 Field Specialist.</p> <p>* Plan Go Center Sponsor training sessions for Go Center sponsors.</p> <p>* Coordinate weekly Collegiate G-Force visits to middle and high schools.</p> <p>* Prepare and assist high school G-Force members to conduct presentations to peers and middle school students on college information.</p> <p>* Improve and implement a web-based, sign-in sheet to better track student usage of the Go Centers in schools.</p> <p>* Improve communication and documentation for Collegiate G-Force visits and duties.</p>	<p>a. Establish Go Centers in 4 new middle schools.</p> <p>b. Serve 11 existing middle school Go Centers.</p> <p>c. Train 150 middle school G-Force members and 15 middle school Go Center sponsors.</p> <p>Conduct 20 weekly visits by Collegiate G-Force members.</p> <p>In high schools:</p> <p>a. Establish 6 new Go Centers in RGV high schools.</p> <p>b. Serve 23 existing high school Go Centers.</p> <p>c. Train 200-250 high school G-Force members and 10-15 high school Go Center sponsors.</p> <p>Conduct 20 weekly visits by Collegiate G-Force members to 29 high schools.</p> <p>Pilot web-based Go Center sign-in with at least 10 middle and high schools.</p>	<p>a. Number of middle school Go Centers established and served.</p> <p>b. Number of G-Force members and Go Center sponsors trained.</p> <p>c. Number of G-Force visits.</p> <p>High Schools:</p> <p>a. Number of high school Go Centers established and served.</p> <p>b. Number of G-Force members and Go Center sponsors trained.</p> <p>c. Number of G-Force visits.</p> <p>Implementation and usage of web-based, sign-in system.</p> <p>Survey Go Center Sponsor's use and practicality of Collegiate G-Force Visit Binder.</p>	<p>Force wages and mileage (<i>Ready, Set, Go!</i> grant submitted to TG for Mobile Go Center, continued G-Force mileage, as well as funding for mentoring component; anticipated funding for work-study wages from THECB.)</p>

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Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
		<p>Create a Collegiate G-Force Visit binder with sign-in sheet and other pertinent information to share with all middle and high school Go Center sponsors.</p>		
<p>Partner with more internal and external organizations / projects to provide academic summer residential camps, attracting over 600 students onto UTPA campus.</p>	<ul style="list-style-type: none"> * Approach GEAR UP for summer camp possibilities for rising 10th graders * Send e-mail to all academic departments and faculty to increase and broaden interest in summer camps and meet personally with new faculty members interested in holding summer camp. * Partner with outside agencies to fund students for summer camps. * Explore possibility of having advanced graduate students / public school teachers instruct camps with faculty advisor to minimize costs (instructor/ faculty salaries). 	<ul style="list-style-type: none"> * Provide summer camps in various academic disciplines. * Attract 600 + high school students on campus. * Attract more University instructors to provide more academic camps. 	<ul style="list-style-type: none"> * Number of academic camps offered and number of partnerships created with academic departments. * Number of organizations partnering with PCAP office. * Number of students attending summer camps. * Number of applicants who are returning mentors and those interested in returning for future camps. 	<ul style="list-style-type: none"> * Funding for a year round, part-time employee to coordinate all aspects of academic summer camps.

Annual Action Plan June 1, 2007–May 31, 2008

University Goal:
Division Objective:

Optimize institutional effectiveness and efficiency consistent with high quality organizational standards.

Improve communication with all internal and external stakeholders.

Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
Encourage sufficient use of new Valley Outreach Center (VOC) building.	<ul style="list-style-type: none"> * Plan, market and publicize grand opening of Valley Outreach Center. * Post a <i>Broncnotes</i> memo to inform UTPA students of first off-campus computer lab. * Invite all ESS departments to visit and tour new building and offer services of Go Center, computer lab, and classroom for college-information sessions, workshops, etc. * Publicize VOC computer lab and G-Force assistance to middle and high school Go Centers for students, parents and other individuals wanting college assistance. 	<ul style="list-style-type: none"> Invite internal and external stakeholders to VOC grand opening, as well as media. Events held in conjunction with other UTPA departments, outside agencies, and / or by VOC programs. Number of UTPA and non-UTPA students / parents utilizing VOC computer lab. 	<ul style="list-style-type: none"> Number of internal and external stakeholders invited to VOC grand opening. Number of events hosted with other UTPA departments, outside agencies, and / or by VOC programs. Sign-in sheet for UTPA and non-UTPA utilization of VOC computer lab. 	Requesting funding for 50% of a full-time, salaried Student Development Specialist position to assist with utilization of VOC building, especially for evening and weekend usage (50% match to come from MDP revenue-generating account).

AES FY08 Assessment Results Report

UTPA

Admin - Valley Outreach Center

Division: Division of Enrollment and Student Services

Unit Head: Petra Lopez-Vaquera

Unit Mission: The Department of College Access and Support Programs contributes to the mission of the Division of Enrollment and Student Services at The University of Texas-Pan American by serving select populations of students traditionally underrepresented in higher education. We serve our students by promoting the completion of secondary education, facilitating the acquisition of skills for academic success, and providing post-secondary education access and transition services.

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
<p>Admin - Valley Outreach Center - Mother Daughter Program - We will Serve 180 Mother Daughter Program (MDP) teams.</p> <p>Outcome Types: Administrative - Fiscal Year 2008</p> <p>Start Date: 06/01/2007</p> <p>End Date: 05/31/2008</p> <p>Outcome Status: No Longer Desired</p> <p>Strategies: 1. Follow up with previous school district partners during summer to plan ahead for contract and invoicing of schools. 2. Utilize new MDP promotional video to introduce program to new schools and/or districts during summer and invite them to participate. 3. Host MDP Counselor Update for appointed school contact (counselor, social worker, principal, etc.) to (re)introduce them to program, encourage their participation and recognize commitment of previous year's stand-outs. 4. Implement a more structured point system to increase attendance at sessions and reward participants accordingly.</p>	<p>Assessment Method: Number of contracts with schools / districts received.</p> <p>Criterion for Success: Resend contracts by July to pending districts with a deadline of August 31, 2007 to have all contracts approved.</p>	<p>09/08/2008 - MDP was able to obtain contracts from 6 schools districts for a total of 16 Middle Schools</p> <p>Result Type: Criterion Met</p> <p>Next Step: Mark Outcome as Complete</p>	<p>09/08/2008 - With the 6 school district contracts we were able to work with a total number of 16 Middle Schools. Each school had a total of 10 mother daughter teams each which totals to a total of 160 mother Daughter Teams.</p>
	<p>Assessment Method: Attendance at MDP Counselor Update and CEU credit offering</p> <p>Criterion for Success: Encourage attendance of school contact by providing Continuing Education Credit for Counselor Update.</p>	<p>09/08/2008 - The first Counselor Update was held on September 21, 2007. Eleven out of sixteen counselors attended.</p> <p>Result Type: Criterion Met</p> <p>Next Step: Continue Current Strategy(s)</p>	<p>09/08/2008 - We hope that with this orientation the counselors will be more cooperative with the MDP and give the program the necessary attention. Counselors were given a program overview and a list of what is expected from them. Counselors were satisfied with event; we will continue to have this Update for the counselors at the beginning of every academic year. Unfortunately, we were not able to meet the requirements to offer CEUs.</p>
	<p>Assessment Method: a. Number of monthly school-based sessions.</p>	<p>09/08/2008 - a. MDP conducted a total of 90 school based sessions for the 2007-2008 school years.</p>	<p>09/08/2008 - a. The more school based sessions we get the better. We were able to get this number</p>

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
	<p>b. Number of monthly evening sessions.</p> <p>c. Number of weekend "big" events.</p> <p>d. Number of community service projects.</p> <p>e. Outcomes of pre and post test.</p> <p>f. Evaluation results.</p> <p>Criterion for Success: Contract with 16-18 middle schools to provide services to 180 participants:</p> <p>a. Provide monthly school-based sessions for daughters.</p> <p>b. Provide monthly evening sessions for mothers and daughters.</p> <p>c. Provide quarterly weekend workshops / conferences for mother-daughter teams.</p> <p>d. Provide community service events for mother-daughter teams.</p> <p>e. Provide pre and post test to measure knowledge and interest gain.</p> <p>f. Provide mid- and end-of-year evaluations to measure quality of curriculum and overall program.</p>	<p>b. MDP conducted a total of 43 evening sessions for the 2007-2008 school years.</p> <p>c. MDP conducted a total of 3 big events that served as quarterly weekend workshops.</p> <p>d. MDP had one community service project.</p> <p>e. Eighty two percent of participants? score improved in their post test.</p> <p>f. The Program evaluation for the year revealed that participants are very satisfied with MDP. Ninety three percent rated the sessions as excellent, 98% rated the staff as excellent, 93% rated the material presented excellent and 98% rated the program as excellent.</p> <p>Result Type: Criterion Met</p> <p>Next Step: Mark Outcome as Complete</p>	<p>due to the reason that we offered to repeat sessions for those schools who had cancelled a school based session throughout the year.</p> <p>b. The evening sessions are a little more difficult to count attendance. We combine the evening sessions and hold a session per district and due to poor attendance we cover two topics in one visit.</p> <p>c. We had a total of three events: Each event was important because we had the connection with the mothers and daughters and we brought them to a University setting each time. The events are as followed:</p> <p>1. The MDP Kick Off was held on Saturday, October 27, 2007 at the UTPA Annex. The theme for the event was "Our Future Under Construction?". Sara Cardoza, STC Instructor/Architect, spoke to the participants of the importance of obtaining a degree and majoring in careers that are male dominant, even though this can pose a challenge. The topics for the month of October, leadership and communication, were covered at the Kick Off. Initially 130 participants confirmed attendance but only 47 attended.</p> <p>2. The MDP Building Bonds Conference "Tea Party" was held on February 16, 2008 at the UTPA Ballroom. In previous years events were held at the UTPA Annex. While it is more convenient, it did not allow the participants to get exposed to the main campus and the college life. The attendance</p>

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
			<p>for this event was 71 MDP participants. Family members also accompanied participants making the total head count 83. Our keynote speaker was Ms. Amy Mares, M.Ed., Coordinator for Bilingual/ESL Instructional Resources at Region One Education Service Center. She spoke about the importance of education and reading, shared her personal experience. To take advantage of being on campus, the participants were taken on a tour. Joel Cuellar from Tex Prep, and Tex Prep participant Alejandra Cuellar, presented on how girls are needed in the fields of math and science. Several of the MDP participants were interested on joining Tex Prep. Miss RGV USA and Miss Teen RGV USA presented on their experience as queens and the path they had to take to reach her goals. Career services presented during lunch hour on dining etiquette. The participants had the opportunity to have free manicures courtesy of Vogue School of Cosmetology. This event was a success, MDP teams had the opportunity to bond and spend quality time together all with the opportunity to gain knowledge.</p> <p>3. The MDP Building Bonds Conference ?Tea Party? was held on February 16, 2008 at the UTPA Ballroom. In previous years events were held at the UTPA Annex. While it is more convenient, it did not allow the participants to get exposed to the main campus and</p>

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
			<p>the college life. The attendance for this event was 71 MDP participants. Family members also accompanied participants making the total head count 83. Our keynote speaker was Ms. Amy Mares, M.Ed., Coordinator for Bilingual/ESL Instructional Resources at Region One Education Service Center. She spoke about the importance of education and reading, shared her personal experience. To take advantage of being on campus, the participants were taken on a tour. Joel Cuellar from Tex Prep, and Tex Prep participant Alejandra Cuellar, presented on how girls are needed in the fields of math and science. Several of the MDP participants were interested on joining Tex Prep. Miss RGV USA and Miss Teen RGV USA presented on their experience as queens and the path they had to take to reach her goals. Career services presented during lunch hour on dining etiquette. The participants had the opportunity to have free manicures courtesy of Vogue School of Cosmetology. This event was a success, MDP teams had the opportunity to bond and spend quality time together all with the opportunity to gain knowledge.</p> <p>3. The End of Year Banquet (Awards Ceremony) was held on May 17, 2008 at the UTPA Annex Ballroom. The theme for this event was Flamenco. Miss Rosa Valencia, President of Valencia Homes spoke about the importance of education</p>

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
			<p>and the impact it had on her life. She immigrated to the United States at nineteen, uneducated, and unfamiliar with the language. She learned English, got her GED, and attended St. Edwards University. Since graduating she has worked diligently and has become the owner of the company that gave her the opportunity to begin her career. Everyone rated her speech as excellent, and it truly was! During lunch, catered by Banquetes Briones, the UTPA Music Department students provided tranquil guitar music and Pointe and Pile Dance Studio provided flamenco dancers. Everyone was delighted with both the music and dancers. All participants, 7th graders, 8th graders, and their mothers were recognized for their participation in the program with a certificate and a gift. The daughters received a MDP tote bag packed with college information and Chicken Soup for the College Soul. Mothers received an "I love you Mother" mug. MDP staff and school counselors were also recognized at this event. Forty two participants attended, parents expressed their gratitude for the program.</p> <p>d. Community Service: MDP partnered with the City of Pharr to offer participants the opportunity to learn how to help the community. Due to Earth Day in April, we focused on environmental friendly activities. On April 26,</p>

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
			<p>2008 eleven participants, together with MDP and City of Pharr staff, gathered at the Pharr Municipal Water Park located on 225 W. Polk Ave to help the city beautify the park. This event, titled MDP Earth Day, gave participants the opportunity to plant flowers and plants, as an MDP group and of course as a team with their mothers. After we all planted we also helped pick up trash in the park. At the end, we discussed the importance of being environmentally friendly and what we could each do to improve the condition of our planet. We had refreshments and departed.</p> <p>Additional event: MDP staff invited participants to the 7th Annual Rio Grande Valley Youth Leadership Conference scheduled for March 28, 2007. The Coalition for Valley Families is organized event. A total of eight schools within the partner districts attended the conference: Memorial Middle School, Chavez Middle School, De Zavala Middle School, Ann Richards Middle School, Irene Garcia Middle School, Veterans Middle School, AP Solis Middle School, and Liberty Middle School. The final number of MDP participants that attended is pending on the final count event coordinators make. The event, titled ?Youth?.Always Learning, Always Leading?, had concurrent sessions for high school and middle school students. Middle school students had the opportunity to</p>

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
	<p>Assessment Method: Attendance rates and recognition rewards based on Implementation of point system.</p> <p>Criterion for Success: Define and implement a structured participant point system.</p>		<p>hear different speakers with topics concerning the youth. e. Some of the comments were ?excellent program, helps build stronger bond between mother & daughter; I love being in this program; enjoyed every minute of it; very well organized?. Smiles cannot be rated or counted towards reports, but it definitely motivates staff to continue with the hard work because it makes us aware of the impact staff has on all participants and that our work and effort is appreciated.</p> <p>f. The results for the Program evaluation were outstanding. The evaluation just proves that the Program is actually working and satisfying the participants.</p>
<p>Admin - Valley Outreach Center - Go Center - We will continue to increase the number of students utilizing Go Centers in middle and high schools in Rio Grande Valley.</p> <p>Outcome Types: Administrative - Fiscal Year 2008</p> <p>Start Date: 06/01/2007</p> <p>End Date: 05/31/2008</p> <p>Outcome Status: No Longer Desired</p>	<p>Assessment Method: Middle Schools: a. Number of middle school Go Centers established and served. b. Number of G-Force members and Go Center sponsors trained. c. Number of G-Force visits.</p> <p>Criterion for Success: In middle schools:</p>	<p>09/08/2008 - a. We served a total of five middle school Go Centers. We re-launched one Middle School and ended the Spring Semester with three Go Centers.</p> <p>b. On May 14, 2008 Collegiate G-Force students trained a total of 10 middle school students from Brown Middle School (McAllen). There were no Go Center Sponsors trained.</p> <p>c. The UTPA Collegiate G-Force completed a total of 43 school visits at the middle schools that we serviced during 2007-2008 school year.</p>	<p>09/08/2008 - a. It has been difficult to serve new Middle School Go Centers. The Middle Schools have restriction where they are not allowed to take out studnets from class during the day. b. Due to the little interest in Middle School Go centers we had a small turn out in trainings. c. The number of school visits is outstanding for the number of Middle Schools we are currently</p>

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
<p>Strategies:</p> <ol style="list-style-type: none"> 1. Plan training sessions for middle and high school G-Force members, in coordination with the THECB RGV P-16 Field Specialist. 2. Plan Go Center Sponsor training sessions for Go Center sponsors. 3. Coordinate weekly Collegiate G-Force visits to middle and high schools. 4. Prepare and assist high school G-Force members to conduct presentations to peers and middle school students on college information. 5. Improve and implement a web-based, sign-in sheet to better track student usage of the Go Centers in schools. 6. Improve communication and documentation for Collegiate G-Force visits and duties. 	<ol style="list-style-type: none"> a. Establish Go Centers in 4 new middle schools. b. Serve 11 existing middle school Go Centers. c. Train 150 middle school G-Force members and 15 middle school Go Center sponsors. Conduct 20 weekly visits by Collegiate G-Force members. 	<p>Result Type: Criterion Not Met</p> <p>Next Step: Continue Current Strategy(s)</p>	<p>servicing. We provided several visits to the five Middle Schools we were servicing.</p>
	<p>Assessment Method: High Schools:</p> <ol style="list-style-type: none"> a. Number of high school Go Centers established and served. b. Number of G-Force members and Go Center sponsors trained. c. Number of G-Force visits. <p>Criterion for Success: In high schools:</p> <ol style="list-style-type: none"> a. Establish 6 new Go Centers in RGV high schools. b. Serve 23 existing high school Go Centers. c. Train 200-250 high school G-Force members and 10-15 high school Go Center sponsors. Conduct 20 weekly visits by Collegiate G-Force members to 29 high schools. 	<p>09/11/2008 - a. Three new Go centers were established and a total of a total of 26 high schools were serviced during the 2007-2008 school year.</p> <p>b. The total number of student and sponsor trainings for 2007-2008 were 352</p> <p>c. Collegiate G-Force students had a total of 767 visits with their high school Go Centers.</p> <p>Result Type: Criterion Met</p> <p>Next Step: Mark Outcome as Complete</p>	<p>09/11/2008 - a. Given that most of High Schools already are equipped with a Go center, three new High School Go centers is a positive outcome. The three High School Go Centers are also Charter schools, which we did not have any on our High School list. The grand total of 26 High Schools serviced is also a positive result, we also serviced the 23 existing Go Centers we had planned to service.</p> <p>b. We met the goal of training 200-250 high school G-Force members and 10-15 Go Center Sponsors.</p> <p>c. We had a total of 767 high school visits, that is 187 more school visits than predicted.</p>
	<p>Assessment Method: Survey Go Center Sponsor?s use and practicality of Collegiate G-Force Visit Binder.</p> <p>Criterion for Success: Create a Collegiate G-Force Visit binder with sign-in sheet and other pertinent information to share with all middle and high school Go Center sponsors.</p>	<p>09/11/2008 - The sponsor surveys used to measure the practicality of Collegiate G-Force were not implemented this school year.</p> <p>Result Type: Criterion Not Met</p> <p>Next Step: Mark Outcome as No Longer Desired</p>	<p>09/11/2008 - We decided not to carry out this intended outcome. The CGF students have a set schedule with the High School Sponsor and they have a daily sign in sheet that the sponsor signs indicating thier presence in the school. Most schools also have teh CGF studnets sign in at the front office.</p>

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
	<p>Assessment Method: Implementation and usage of web-based, sign-in system.</p> <p>Criterion for Success: Pilot web-based Go Center sign-in with at least 10 middle and high schools.</p>	<p>09/11/2008 - The implementation of a web-based sign-in system was not used.</p> <p>Result Type: Criterion Not Met</p> <p>Next Step: Continue Current Strategy(s)</p>	<p>09/11/2008 - This past year there was a transition process of the Go Centers from the THECB to Universities. We decided to hold off this implementation until next academic year. We have discussed the possibility of implementing a pilot program at a couple of schools to see the success of a web-based sign-in for collegiate mentors and high/middle school G-Force students for thi snew school year.</p>
<p>Admin - Valley Outreach Center - Pre-College Academic Camps - We will partner with more internal and external organizations / projects to provide academic summer residential camps, attracting over 600 students onto UTPA campus.</p> <p>Outcome Types: Administrative - Fiscal Year 2008</p> <p>Start Date: 06/01/2007</p> <p>End Date: 05/31/2008</p> <p>Outcome Status: No Longer Desired</p> <p>Strategies:</p> <ol style="list-style-type: none"> 1. Approach GEAR UP for summer camp possibilities for rising 10th graders. 2. Send e-mail to all academic departments and faculty to increase and broaden interest in summer camps and meet personally with new faculty members interested in holding summer camp. 3. Partner with outside agencies to fund students for summer camps. 4. Explore possibility of having advanced graduate students / public school teachers 	<p>Assessment Method: Number of academic camps offered and number of partnerships created with academic departments.</p> <p>Criterion for Success: Provide summer camps in various academic disciplines.</p>	<p>09/12/2008 - In the Fall and of 07' the following camps were offered: Biology, Computer Science, Business Administration, engineering, Nursing, Clinical Lab Sciences.</p> <p>We partnered with the following 6 colleges: Science and Engineering, Business Administration, Health Sciences and Human Services</p> <p>In the Spring of 08' the following camps were offered: Communications, Computer Web building, Primary and secondary education, social sciences and criminal justice.</p> <p>In the Spring we partnered with public education teachers in each field listed above.</p> <p>In the Summer of 08' the following camps were offered: Computer Science, Global Informational Systems, Physics, Engineering, Robotics, Clinical Lab Science, and Stars Leadership.</p> <p>We partnered with the following 3 colleges: Science & Engineering, Arts & Humanities, and Health Science & Human Services. We also partnered with an instructor from Texas State College for our Global Informational Systems Camp. We also partnered with outside agencies for summer camps.</p> <p>Result Type: Criterion Met</p>	<p>09/12/2008 - The Valley Outreach Center offered 6 academic camps in the Fall of 07'. This was our first year to offer academic camps throughout the school year. The camps were a success and the gear up project plan to continue bringing students on campus for camps throughout the year. In the Spring of 07' we went a different route and partnered with puclic school teachers in the fields that were offered. The studnets were able to get instructed by professional in that specific field. During the summer we had Gear Up Camps, and we also partnered up with Migrant Directors and First Generation Program to put on summer camps. All camps were a success and we were able to reach over 700 students.</p>

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
<p>instruct camps with faculty advisor to minimize costs (instructor/ faculty salaries).</p>		<p>Next Step: Continue Current Strategy(s) Resources Needed - Salaries: A full time Camp Counseling Specialist is needed</p>	
	<p>Assessment Method: a. Number of students attending summer camps. b. Number of applicants who are returning mentors and those interested in returning for future camps. Criterion for Success: Attract 600 + high school students on campus.</p>	<p>09/11/2008 - a. UTPA Gear Up camps: Fall 07-104, UTPA Avid camp Spring 08- 139; Region One Gear Up camps: Fall 07-117, Spring 08-122. Summer 08': UTPA Gear UP-135; Region One Gear UP-125 Summer 08': MUSE camp- 108 students Summer 08': First Generation Camp- 25 students b. We did not implement tracking the number of applicants who are returning mentors and those interested in returning for future camps. Result Type: Criterion Met Next Step: Mark Outcome as Complete</p>	<p>09/11/2008 - a. We exceeded the number of High School studnets on campus. We had three different organizational campus running during the summer. b. We did not measure the number of returning mentors and those of interested in returning for future camps. We believed that this measure does not describe the type of mentoring we do with the camps. Several mentors are studnets and ther tends to be a turn over in mentors sue to graduation, and the amount of classes they are taking.</p>
	<p>Assessment Method: Number of organizations partnering with PCAP office. Criterion for Success: Attract more University instructors to provide more academic camps.</p>	<p>09/11/2008 - We had a total of Four Organizations that partnered with the PCAP office for the 2007-2008 academic year for Summer, Fall, and Spring Camps. Result Type: Criterion Met Next Step: Mark Outcome as Complete Resources Needed - Salaries: A full time Camp Counseling Specialist is needed to continue operating at this level.</p>	<p>09/11/2008 - The four Organizations we partnered with are as follows: UTPA Gear Up, UTPA Avid, Region One Gear Up, First Generation Program from TSTC, and the Region One Sercvice Center District Migrant Directors.</p>
<p>Admin - Valley Outreach Center - Valley Outreach Center - We will encourage sufficient use of new Valley Outreach Center (VOC) building.</p>	<p>Assessment Method: Number of internal and external stakeholders invited to VOC grand opening. Criterion for Success: Invite internal and external stakeholders to</p>	<p>09/11/2008 - Several internal and external stakeholders were invited to the VOC grand opening. We had over 50 attendees. Result Type: Criterion Met</p>	<p>09/11/2008 - A few of the attendees were as follows: McDonald?s owners/operators (They also were the first ones to use our facilities for a meeting they had</p>

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
<p>Outcome Types: Administrative - Fiscal Year 2008</p> <p>Start Date: 06/01/2007</p> <p>End Date: 05/31/2008</p> <p>Outcome Status: Active/Ongoing</p> <p>Strategies:</p>	<p>VOC grand opening, as well as media.</p>	<p>Next Step: Mark Outcome as Complete</p>	<p>after the event), Tec Prep partners, P-16 Field Specialist and Mr. Ed Mercer from THECB, City of Edinburg Chamber of Commerce, BETA- High School G-Force, UTB, STC, TSTC, Gear-Up, and all of ESS and CASP Programs. University Relations was also present to promote the event.</p>
<p>1. Plan, market and publicize grand opening of Valley Outreach Center.</p> <p>2. Post a broncnotes memo to inform UTPA students of first off-campus computer lab.</p> <p>3. Invite all ESS departments to visit and tour new building and offer services of Go Center, computer lab, and classroom for college-information sessions, workshops, etc.</p>	<p>Assessment Method: Number of events hosted with other UTPA departments, outside agencies, and / or by VOC programs.</p> <p>Criterion for Success: Events held in conjunction with other UTPA departments, outside agencies, and / or by VOC programs.</p>	<p>09/11/2008 - UTPA department usage: 23, and a total of 200 attendees Outside agencies usage: 17, and a total of 116 attendees VOC Programs usage: 189, and we had a total of 822 attendees</p> <p>Result Type: Criterion Met</p> <p>Next Step: Continue Current Strategy(s)</p>	<p>09/11/2008 - We had a success with the usage of the Valley Outreach Center's classroom and conference room. We will continue promoting and documenting the usage with VOC departments, UTPA programs, and outside agencies.</p>
<p>4. Publicize VOC computer lab and G-Force assistance to middle and high school Go Centers for students, parents and other individuals wanting college assistance.</p>	<p>Assessment Method: Sign-in sheet for UTPA and non-UTPA utilization of VOC computer lab.</p> <p>Criterion for Success: Number of UTPA and non-UTPA students / parents utilizing VOC computer lab.</p>	<p>09/11/2008 - We had a total of 922 UTPA users visit the computer lab. We had a total of 81 Non-UTPA users visit the computer lab. We had a grand total of 1,003 users in the Lab for the 2007-2008 academic year.</p> <p>Result Type: Criterion Met</p> <p>Next Step: Continue Current Strategy(s)</p>	<p>09/11/2008 - The sign in sheet for UTPA and non-UTPA utilization of VOC computer lab was a success. This assists us with getting an accurate number of computer users for teh VOC computer lab.</p>

CASP – High School Equivalency Program (HEP)

Annual Action Plan
Annual Assessment Report

June 2007– May 2008



Annual Action Plan: June 1, 2007–May 31, 2008

Unit: College Access and Support Programs: High School Equivalency Program (HEP)

UTPA Mission: The University of Texas-Pan American (UTPA) serves the higher education needs of a rapidly growing, international, multicultural population in the South Texas Region. The University preserves, transmits and creates knowledge to serve the cultural, civic, and economic advancement of the region and the state. The University provides students advanced instruction in academic programs offered through innovative delivery systems that lead to professional certification, and baccalaureate, master’s and doctoral degrees. Through teaching, research, creative activity and public service, UTPA prepares students for lifelong learning and leadership roles in the state, nation and world community.

Division: Enrollment and Student Services **Unit Head:** Felipe Salinas

Unit Mission: The Department of College Access and Support Programs contributes to the mission of the Division of Enrollment and Student Services at The University of Texas-Pan American by serving select populations of students traditionally underrepresented in higher education. We serve our students by promoting the completion of secondary education, facilitating the acquisition of skills for academic success, and providing post-secondary education access and transition services.

University Goal: Enhance UTPA’s engagement with the community to meet challenges and maximize opportunities.

Division Objective: Create internal and external partnerships to promote a college-going culture.

Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
Recruit 125 participants from migrant serving agencies.	Partner with community agencies and present to their participants information on HEP/UTPA.	125 eligible students will be served.	Number of students served as measured by attendance & testing records.	None beyond those already budgeted for FY08 in approved and funded grant proposal.

University Goal: Collaborate with P-12 schools to enlarge the pool of applicants who are personally prepared and academically qualified for higher education.

Division Objective: Create internal and external partnerships to promote a college going culture

Annual Action Plan June 1, 2007–May 31, 2008

Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
Serve 125 eligible migrant & seasonal farm worker students with GED instruction, testing, and support services.	Partner with local school districts to recover their drop-outs. Attend parent meetings on a monthly basis at the schools to provide information on HEP and to answer questions about UTPA.	125 eligible students will be served.	Number of students served based on student files, attendance & testing records.	None beyond those already budgeted for FY08 in approved and funded grant proposal.

University Goal:
Division Objective:

Provide students with a quality educational experience that enables them to complete their educational goals in a timely fashion.
Increase undergraduate retention and graduation rates.
Provide incentives, programs and support services that promote student engagement, empowerment and success.
Increase financial assistance opportunities for students.

Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
65% of HEP students will obtain their GED and 20% of graduates will enroll in post-secondary institutions.	All HEP students tour UTPA and attend various university activities throughout the year (i.e., career fairs, financial aid fair, guest lectures, etc.).	65% of students will graduate and 20% will enroll in post-secondary institutions.	<ul style="list-style-type: none"> Number of HEP graduates as determined by TEA GED certificates on file. Number of HEP students taking ACT & Accuplacer as reported to by University Testing Services. Number of graduates enrolled in PSI via 12th day enrollment verification. 	None beyond those already budgeted for FY08 in approved and funded grant proposal.

FY08 AES Assessment Results Report

UTPA

Admin - High School Equivalency Program (HEP)

Division: Division of Enrollment and Student Services

Unit Head: Sofia Pina

Unit Mission: The Department of College Access and Support Programs contributes to the mission of the Division of Enrollment and Student Services at The University of Texas-Pan American by serving select populations of students traditionally underrepresented in higher education. We serve our students by promoting the completion of secondary education, facilitating the acquisition of skills for academic success, and providing post-secondary education access and transition services.

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
<p>Admin - High School Equivalency Program (HEP) - Promote Post-secondary - We will serve 125 eligible migrant & seasonal farm worker students with GED instruction, testing, and support services.</p> <p>5 year funding cycle ends 6/30/09. Outcomes will depend on re funding and final oprogram objectives.</p> <p>Outcome Types: Administrative - Fiscal Year 2008 Administrative - Fiscal Years 2009 - 2011</p> <p>Start Date: 09/01/2008</p> <p>End Date: 08/31/2011</p> <p>Outcome Status: Active/Ongoing</p> <p>Strategies: 1. Partner with local school districts to recover their drop-outs. 2. Attend parent meetings on a monthly basis at the schools to provide information on HEP and to answer questions about UTPA.</p>	<p>Assessment Method: Number of students served based on student files, attendance & testing records.</p> <p>Criterion for Success: 125 eligible students will be served.</p>	<p>06/30/2008 - Based on student files, attendance and testing records, 125 students were served for 2007-2008</p> <p>Result Type: Criterion Met</p> <p>Next Step: Mark Outcome as Complete</p>	
<p>Admin - High School Equivalency Program (HEP) - Recruit Participants - We will recruit</p>	<p>Assessment Method: Number of students served as measured by</p>	<p>06/30/2008 - For FY 2007-2008 125 eligible students were recruited for the program</p>	

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
<p>125 participants from migrant serving agencies. 5 year funding cycle ends 6-30-09. Re funding and program objectives may change number of recruited participants.</p> <p>Outcome Types: Administrative - Fiscal Year 2008 Administrative - Fiscal Years 2009 - 2011</p> <p>Start Date: 09/01/2008</p> <p>End Date: 08/31/2011</p> <p>Outcome Status: Active/Ongoing</p> <p>Strategies: 1. Partner with community agencies and present to their participants information on HEP/UTPA.</p>	<p>attendance & testing records.</p> <p>Criterion for Success: 125 eligible students will be served.</p>	<p>Result Type: Criterion Met</p> <p>Next Step: Mark Outcome as Complete</p>	
<p>Admin - High School Equivalency Program (HEP) - Post-Secondary Enrollment - We will have 65% of HEP students obtain their GED and 20% of graduates will enroll in post-secondary institutions.</p> <p>5 year funding cycle ends 6-30-09. % of post enrollment may change depending on program re funding and objectives.</p> <p>Outcome Types: Administrative - Fiscal Year 2008 Administrative - Fiscal Years 2009 - 2011</p> <p>Start Date: 09/01/2008</p> <p>End Date: 08/31/2011</p> <p>Outcome Status: Active/Ongoing</p> <p>Strategies: 1. All HEP students tour UTPA and attend various university activities throughout the</p>	<p>Assessment Method: Number of HEP graduates as determined by TEA GED certificates on file.</p> <p>Number of HEP students taking ACT & Accuplacer as reported to by University Testing Services.</p> <p>Criterion for Success: 65% of students will graduate and 20% will enroll in post-secondary institutions.</p> <p>Assessment Method: Number of graduates enrolled in PSI via 12th day enrollment verification.</p> <p>Criterion for Success: 65% of students will graduate and 20% will enroll in post-secondary institutions.</p>	<p>09/08/2008 - 53%, or 66 of the eligible 125 students graduated. 40% or 27 of the 66 graduates are enrolled in post secondary. We are in the process of confirming based on the 12th day roster. Numbers given are as a result of direct contact with students. of the 66 graduates, 5 are at UTPA: 21 at STC; 1 at Michigan State</p> <p>Result Type: Criterion Met</p> <p>Next Step: Mark Outcome as Complete</p>	

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
year (i.e., career fairs, financial aid fair, guest lectures, etc)			

CASP – Upward Bound (UB)

Annual Action Plan **Annual Assessment Report**

June 2007– May 2008



Annual Action Plan: June 1, 2007–May 31, 2008

Unit: College Access and Support Programs: Upward Bound Program (UB)

UTPA Mission: The University of Texas-Pan American (UTPA) serves the higher education needs of a rapidly growing, international, multicultural population in the South Texas Region. The University preserves, transmits and creates knowledge to serve the cultural, civic, and economic advancement of the region and the state. The University provides students advanced instruction in academic programs offered through innovative delivery systems that lead to professional certification, and baccalaureate, master’s and doctoral degrees. Through teaching, research, creative activity and public service, UTPA prepares students for lifelong learning and leadership roles in the state, nation and world community.

Division: Enrollment and Student Services **Unit Head:** Felipe Salinas

Unit Mission: The Department of College Access and Support Programs contributes to the mission of the Division of Enrollment and Student Services at The University of Texas-Pan American by serving select populations of students traditionally underrepresented in higher education. We serve our students by promoting the completion of secondary education, facilitating the acquisition of skills for academic success, and providing post-secondary education access and transition services.

University Goal: Collaborate with P-12 schools to enlarge the pool of applicants who are personally prepared and academically qualified for higher education.

Division Objective: Promote the holistic development of students for success in college.

Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
Provide a two day Orientation (September 2007) for UB students and parents with an overview of the program goals and expectations as required for the new grant cycle.	<ul style="list-style-type: none"> • Students will get a pre-assessment. • UB student guide • Calendar outlining UB student planned activities for academic year 2007-08. • Student academic assessments and class schedule advisement. • Obtain parent signatures 	90% of UB students will attend the UB orientation and parents will have signed all required documents.	<ul style="list-style-type: none"> • Student and parent sign in will be required. • A detailed agenda of the orientation will be provided to all students and parents. 	None beyond those already budgeted for FY08 in approved and funded grant proposal.

Annual Action Plan June 1, 2007–May 31, 2008

Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
	<p>on all required documents.</p>			
<p>Provide 25 days on supplemental academic support, college readiness, and core subject area instruction and special activities.</p>	<ul style="list-style-type: none"> • Individual Counseling for all UB participants. • Provide a College Ready Course and build a student portfolio. • Instruction in Math, Science, Reading, and Writing through ACT curriculum. • Plan to develop leadership skills by providing special activities such as community service projects, career day, student leadership conference, college visits and cultural awareness. 	<ul style="list-style-type: none"> • 100% of UB participants will receive individual counseling. • 100% of UB participants will be enrolled in College Ready class. • 100% of UB participants will receive instruction in core subject areas. • 100% of UB participants will attend at least two of the special activities. 	<ul style="list-style-type: none"> • Each UB participant will be assigned to an Upward Bound Counselor. • Each UB participant will be assigned to a College Ready Teacher according to grade level, with schedule provided to each student. • ACT Pre/Post assessments on core subject areas. • Certificate of participation will be provided to student on special activities. 	<p>None beyond those already budgeted for FY08 in approved and funded grant proposal.</p>
<p>Serve 140 students: 95 UB Seniors and Juniors and 30 new incoming sophomores and 15 incoming freshmen.</p>	<ul style="list-style-type: none"> • Recruit students at target schools (Edinburg North, Edinburg Economedes, Edcouch-Elsa, Mission, Valley View, and La Villa). • Upward Bound Counselor will have presentations scheduled at target schools. • Qualify and interview candidates for UB program. 	<ul style="list-style-type: none"> • Upward Bound Program will maintain 140 students throughout the 2007-08 year. 	<ul style="list-style-type: none"> • Student records will be maintained and followed up periodically to ensure student enrollment. • Student attendance and sign in forms will be kept on a weekly basis and at each special event. 	<p>None beyond those already budgeted for FY08 in approved and funded grant proposal.</p>

AES FY08 Assessment Results Report

UTPA

Admin - Upward Bound (UB)

Division: Division of Enrollment and Student Services

Unit Head: Manuel Ochoa

Unit Mission: The Department of College Access and Support Programs contributes to the mission of the Division of Enrollment and Student Services at The University of Texas-Pan American by serving select populations of students traditionally underrepresented in higher education. We serve our students by promoting the completion of secondary education, facilitating the acquisition of skills for academic success, and providing post-secondary education access and transition services.

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
<p>Admin - Upward Bound (UB) - Orientation - Provide a two day orientation (September 2008) for UB students and parents with an overview of the program goals and expectations as required for the new grant cycle.</p> <p>Outcome Types: Administrative - Fiscal Year 2008 Administrative - Fiscal Years 2009 - 2011</p> <p>Start Date: 06/01/2008</p> <p>End Date: 05/31/2011</p> <p>Outcome Status: Active/Ongoing</p> <p>Strategies:</p> <ol style="list-style-type: none"> Students will get a preassessment. UB student guide. Calendar outlining UB student planned activities for academic year 2008-2011. Assessments and class schedule advisement. Obtain parent signatures 90% of UB students will on all required documents. 	<p>Assessment Method: 90% of UB students will attend the UB orientation and parents will have signed all required documents.</p> <p>Criterion for Success:</p> <ol style="list-style-type: none"> Student and parent sign in will be required. A detailed agenda of the orientation will be provided to all students and parents. 	<p>09/09/2008 - 92% of UB students attended the UB orientation in September 2007. Parents signed all required documents.</p> <p>Result Type: Criterion Met</p> <p>Next Step: Mark Outcome as Complete</p>	
<p>Admin - Upward Bound (UB) - Academic Year - Provide 25 days on supplemental academic support, college readiness, and core</p>	<p>Assessment Method: Each UB participant will be assigned to an Upward Bound Counselor.</p> <p>Criterion for Success:</p>	<p>09/09/2008 - Each UB participant is assigned to an Upward Bound Counselor. 100% of UB participants received individual counseling. Counselors maintain case management files.</p>	

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
subject area instruction and special activities. Outcome Types: Administrative - Fiscal Year 2008 Administrative - Fiscal Years 2009 - 2011	100% of UB participants will receive individual counseling.	Result Type: Criterion Met Next Step: Mark Outcome as Complete	
Start Date: 06/01/2008 End Date: 05/31/2011 Outcome Status: Active/Ongoing Strategies: 1. Individual Counseling for all UB participants. 2. Provide a College Ready Course and build a student portfolio. 3. Instruction in Math, Science, Reading, and Writing through ACTcurriculum. 4. Plan to develop leadership skills by providing special activities such as community service projects, career day, student leadership conference, college visits and cultural awareness.	Assessment Method: Each UB participant will be assigned to a College Ready Teacher according to grade level, with schedule provided to each student. Criterion for Success: 100% of UB participants will be enrolled in College Ready class.	09/09/2008 - !00% of UB participants were enrolled in a College Ready class. Students are provide with a schedule of their classes and a copy is kept on file. Result Type: Criterion Met Next Step: Mark Outcome as Complete	
	Assessment Method: ACT Pre/Post assessments on core subject areas. Criterion for Success: 100% of UB participants will receive instruction in core subject areas.	09/09/2008 - !00% of UB participants receive instruction in core subject areas. Result Type: Criterion Met Next Step: Mark Outcome as Complete	
	Assessment Method: Certificate of participation will be provided to student on special activities. Criterion for Success: 100% of UB participants will attend at least two of the special activities.	09/10/2008 - 54% of UB participants attended at least two or more of the special activities. Result Type: Criterion Not Met Next Step: Continue Current Strategy(s)	
Admin - Upward Bound (UB) - Serve 140 students - Serve 140 students: 40 UB Seniors, 50 Juniors and 50 new incoming sophomores. Outcome Types: Administrative - Fiscal Year 2008 Administrative - Fiscal Years 2009 - 2011 Start Date: 06/01/2008 End Date: 05/31/2011 Outcome Status: Active/Ongoing	Assessment Method: Student records will be maintained and followed up periodically to ensure student enrollment. Student attendance and sign in forms will be kept on a weekly basis and at each special event. Criterion for Success: Upward Bound Program will maintain 140 students throughout the 2007-08 year.	09/10/2008 - 142 students were maintained throughout the 2007-08 year. Student records were maintained for each participant. Attendance records and sign-in forms are kept on file. Result Type: Criterion Met Next Step: Mark Outcome as Complete	

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
<p>Strategies:</p> <ol style="list-style-type: none"> 1. Recruit students at target schools (Edinburg North, Edinburg Economedes, Edcouch- Elsa, Mission, Valley View, and La Villa). 2. Upward Bound Counselor will have presentations scheduled at target schools. 3. Qualify and interview candidates for UB program. 			

CASP – Upward Bound Math & Science (UBMS)

Annual Action Plan **Annual Assessment Report**

June 2007– May 2008



Annual Action Plan: June 1, 2007–May 31, 2008

Unit: **College Access and Support Programs: Upward Bound Math & Science (UBMS)**

UTPA Mission: The University of Texas-Pan American (UTPA) serves the higher education needs of a rapidly growing, international, multicultural population in the South Texas Region. The University preserves, transmits and creates knowledge to serve the cultural, civic, and economic advancement of the region and the state. The University provides students advanced instruction in academic programs offered through innovative delivery systems that lead to professional certification, and baccalaureate, master’s and doctoral degrees. Through teaching, research, creative activity and public service, UTPA prepares students for lifelong learning and leadership roles in the state, nation and world community.

Division: Enrollment and Student Services

Unit Head: Felipe Salinas

Unit Mission: The Department of College Access and Support Programs contributes to the mission of the Division of Enrollment and Student Services at The University of Texas-Pan American by serving select populations of students traditionally underrepresented in higher education. We serve our students by promoting the completion of secondary education, facilitating the acquisition of skills for academic success, and providing post-secondary education access and transition services.

University Goal: Collaborate with P-12 schools to enlarge the pool of applicants who are personally prepared and academically qualified for higher education.

Division Objective: Promote the holistic development of students for success in college.

Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
Student recruitment: 50 participants, of which 67% (or 34) will be both low-income and potential first generation college students and 33% (or 16) will be either low income or potential first generation college students, will be selected each year. Target dates:	<ul style="list-style-type: none"> Follow up services and individual academic advisement for continuing participants. Student recruitment presentations, student applications, letters of recommendations, student/parent interviews, and a needs assessment for 	A total of 50 students (approximately 50% continuing and 50% new) who meet eligibility criteria will be identified and selected.	<ul style="list-style-type: none"> Selection criteria process. Student applications. Verifiable income information. Statements of income. Statements of eligibility. Target school contacts. Updated evaluations and needs assessments. 	None beyond those already budgeted for FY08 in approved and funded grant proposal.

Annual Action Plan June 1, 2007–May 31, 2008

Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
November 1 for continuing students; April 1 for starting students. (1)	the selection process for starting students. <ul style="list-style-type: none"> • Presentations for target School Faculty and Administrators about Recruitment Process 			

University Goal:

Provide students with a quality educational experience that enables them to complete their educational goals in a timely fashion.

Division Objective:

Increase financial assistance opportunities for students.

Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
Enrollment: Ensure that a high percentage of UBMS high school graduates enroll in post-secondary education within one year of high school graduation (defined as “UBMS completers”) and receive financial aid advisement assistance. (2)	<ul style="list-style-type: none"> • Provide quality workshops on ACT, SAT, financial aid, and scholarship information. • Mentoring will be carried out by faculty, staff, and graduate assistants. • Provide academic, college prep and career advisement. • Implement the goal of enrolling in post secondary education and securing financial aid assistance as part of students’ Individual Education Plans. • Implement WebCT Instruction for College and Financial Aid Workshops and 	The UBMS Center will work to ensure that a high percentage (85%) of UBMS high school graduates will enroll in post-secondary education within one year of high school graduation (defined as “UBMS completers.”) 100% of these graduates will have received financial aid advisement.	<ul style="list-style-type: none"> • Updated Individual Education Plans. • Use follow up contacts and surveys. • Review of college admission and financial aid records. • Student surveys of program services, workshops, and advisement sessions. • A Student Academic/College Progress Profile will be updated periodically for evaluation. • Curriculum and Seminar Instruction provided utilizing WebCT. Instruction will be evaluated for effectiveness 	None beyond those already budgeted for FY08 in approved and funded grant proposal.

Annual Action Plan June 1, 2007–May 31, 2008

Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
	<p>Seminars.</p> <ul style="list-style-type: none"> • Actively design and seek external funding for a summer Bridge component. • Provide all participants with financial aid advisement services through workshops and advisement sessions designed to assist participants in obtaining a better understanding of how to apply for financial aid and apply for scholarships. 			

AES FY08 Assessment Results Report

UTPA

Admin - Upward Bound Math & Science (UBMS)

Division: Division of Enrollment and Student Services

Unit Head: Juan Garcia

Unit Mission: The Department of College Access and Support Programs contributes to the mission of the Division of Enrollment and Student Services at The University of Texas-Pan American by serving select populations of students traditionally underrepresented in higher education. We serve our students by promoting the completion of secondary education, facilitating the acquisition of skills for academic success, and providing post-secondary education access and transition services.

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
<p>Admin - Upward Bound Math & Science (UBMS) - Student Recruitment and Selection</p> <p>- We will have student recruitment: 50 participants, of which 67% (or 34) will be both low-income and potential first generation college students and 33% (or 16) will be either low income or potential first generation college students, will be selected each year. Target dates: November 1 for continuing students; April 1 for starting students.</p> <p>Outcome Types: Administrative - Fiscal Year 2008</p> <p>Start Date: 06/01/2007</p> <p>End Date: 05/31/2008</p> <p>Outcome Status: Complete</p> <p>Strategies:</p> <ol style="list-style-type: none"> 1. Follow up services and individual academic advisement for continuing participants. 2. Student recruitment presentations, student applications, letters of recommendations, student/parent interviews, and a needs assessment for the selection process for starting students. 3. Presentations for target School Faculty and Administrators about Recruitment 	<p>Assessment Method:</p> <ul style="list-style-type: none"> - Selection criteria process. - Student applications. - Verifiable income information. - Statements of income. <p>1e. Statements of eligibility. 1f. Target school contacts. 1g. Updated evaluations and needs assessments.</p> <p>Criterion for Success: A total of 50 students (approximately 50% continuing and 50% new) who meet eligibility criteria will be identified and selected.</p>	<p>09/15/2008 - 51 students were successfully identified and selected for participation with the Upward Bound Math and Program. 25 students continued participation with the program on Sept 1, 2008 and 26 new students were identified and selected for participation in the Upward Bound Math and Science Program by April 30th. Of these 51 students 92% (48) of 51 students were both low income and potential first generation college students and 8% (4) of 51 students were either low income or potential first generation college students.</p> <p>Result Type: Criterion Met</p> <p>Next Step: Mark Outcome as Complete</p> <p>Resources Needed - Maintenance & Operation: A Labtop and Computer Projector will be purchased for recruitment presentations.</p>	

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
<p>Process.</p> <p>Admin - Upward Bound Math & Science (UBMS) - Post Secondary Enrollment for UBMS Participants - We will have enrollment: ensure that a high percentage of UBMS high school graduates enroll in post-secondary education within one year of high school graduation (defined as "UBMS completers") and receive financial aid advisement assistance.</p> <p>Outcome Types: Administrative - Fiscal Year 2008</p> <p>Start Date: 06/01/2007</p> <p>End Date: 05/31/2008</p> <p>Outcome Status: Complete</p> <p>Strategies:</p> <ol style="list-style-type: none"> 1. Provide quality workshops on ACT, SAT, financial aid, and scholarship information. 2. Mentoring will be carried out by faculty, staff, and graduate assistants. 3. Provide academic, college prep and career advisement. 4. Implement the goal of enrolling in post secondary education and securing financial aid assistance as part of students' Individual Education Plans. 5. Implement WebCT Instruction for College and Financial Aid Workshops and Seminars. 6. Actively design and seek external funding for a summer Bridge component. 7. Provide all participants with financial aid advisement services through workshops and advisement sessions designed to assist participants in obtaining a better understanding of how to apply for financial aid and apply for scholarships. 	<p>Assessment Method:</p> <ol style="list-style-type: none"> 1a. Updated Individual Education Plans. 1b. Use follow up contacts and surveys. 1c. Review of college admission and financial aid records. 1d. Student surveys of program services, workshops, and advisement sessions. 1e. Student Academic/College Progress Profile will be updated periodically for evaluation. 1f. Curriculum and Seminar Instruction provided utilizing WebCT. Instruction will be evaluated for effectiveness <p>Criterion for Success:</p> <p>The UBMS Center will work to ensure that a high percentage (85%) of UBMS high school graduates will enroll in post-secondary education within one year of high school graduation (defined as ?UBMS completers.?) 100% of these graduates will have received financial aid advisement.</p>	<p>09/15/2008 - 24 UBMS "completers" all graduated from high school in May 2008. Of these 24 UBMS graduates, 96% (23) were enrolled in post secondary education at the start of the Fall 2008 semester. 100% of 24 students are scheduled for enrollment for the Spring 2009 semester. 100% of 24 students received financial aid advisement assistance during the reporting period.</p> <p>Result Type: Criterion Met</p> <p>Next Step: Mark Outcome as Complete</p>	

