

# **Administrative and Educational Support Report**

**Dean of Students**

**Annual Action Plan**  
**Annual Assessment Report**

**June 2007 – May 2008**



## Annual Action Plan: June 1, 2007–May 31, 2008

Unit: **Dean of Students**

**UTPA Mission:** The University of Texas-Pan American (UTPA) serves the higher education needs of a rapidly growing, international, multicultural population in the South Texas Region. The University preserves, transmits and creates knowledge to serve the cultural, civic, and economic advancement of the region and the state. The University provides students advanced instruction in academic programs offered through innovative delivery systems that lead to professional certification, and baccalaureate, master's and doctoral degrees. Through teaching, research, creative activity and public service, UTPA prepares students for lifelong learning and leadership roles in the state, nation and world community.

Division: **Enrollment and Student Services**

Unit Head: **Dr. Jerry Price**

**Unit Mission:**

**An appreciation for learning**

Students should recognize and accept that their top priority on campus is making academic progress toward completion of their degree; in addition, students should develop a life-long appreciation for learning in its broadest sense.

**A present and on-going connection to UTPA**

Students should feel they are valued members of the UTPA community, developing meaningful relationships with faculty, staff, and other students that will persist throughout their lives.

**Ownership of one's decisions**

While family members, friends, and UTPA faculty and staff play major roles in students' success, students should understand that they hold the primary responsibility for their educational and personal decisions.

**An ability to manage self through enhanced life skills**

In addition to accepting ownership of their decisions, students should possess time management, decision-making, conflict resolution, self-assessment, and other skills necessary to manage their lives effectively.

**Integrity in word and deeds**

Students should have a well-developed personal value system that respects the rights and needs of others, and their words and actions should be consistent with this value system.

**Personal wellness**

Students should adopt an informed, healthy lifestyle in their physical, spiritual, and interpersonal lives.

Annual Action Plan June 1, 2007–May 31, 2008

**An ability to develop positive relationships in multiple settings**  
 Students should have an ability to develop positive relationships in their personal and professional environments.

**A value and appreciation for different people and experiences** Students should value, respect, and appreciate differences in people, cultures, beliefs, and other aspects of life.

**A sense of civic responsibility**  
 Students should embrace their responsibility to be informed and active citizens in the campus, Valley, and global community.

**Graduation**  
 Students should maintain appropriate progress toward and eventually attain their desired degree.

**University Goal:**

Provide students with a quality educational experience that enables them to complete their educational goals in a timely fashion

**Division Objective:**

Increase the 4 year and 6 year graduation rates

Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
Expand the number of students served by the Student Health Center	Promote the new facility; partner with the Wellness and Recreational Sports Complex	Increase the number of students served by 10%	Student visits to the Student Health Center	

**University Goal:**

Provide students with a quality educational experience that enables them to complete their educational goals in a timely fashion

**Division Objective:**

Increase the undergraduate residential percentage

Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
Increase the on-campus	Coordinate residence life promotion more closely with	Increase on-campus occupancy to 90% of	Residence hall and Bronc Village occupancies	

Annual Action Plan June 1, 2007–May 31, 2008

Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
residency	new student recruitment	open facilities		

**University Goal:**

Provide students with a quality educational experience that enables them to complete their educational goals in a timely fashion

**Division Objective:**

Engage students and community

Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
Increase intramural sports participation	Use new recreation facilities to expand IM offerings and availability	Increase student IM participation by 20%	Intramural team rosters	
Increase student membership in academic organizations	Develop college-specific promotions in addition to general organization promotion	Increase student membership in academic organizations by 4%	Academic organization rosters	
Develop stronger connections between Dean of Students and academic affairs programs	Discuss collaboration opportunities with college deans; offer Dean of Students programs as collaboration opportunities with deans and academic departments	Increase the number of Dean of Students/ Academic Affairs joint programs	Joint events sponsored through Distinguished Speakers Series, International Week, Festiba, LeaderShape, and other potential programs	

Annual Action Plan June 1, 2007–May 31, 2008

<b>University Goal:</b>	Provide students with a quality educational experience that enables them to complete their educational goals in a timely fashion
<b>Division Objective:</b>	Increase entering freshman retention to 75%

Unit Objective	Strategy(ies) to Achieve Unit Objective	Measurable Outcome for Unit Objective	Assessment Criteria, Evaluation Methods for Measurable Outcome	New Resources Needed in FY08
Increase the number of EFs involved in campus organizations	Develop stronger promotion at orientation, in residence halls, and at Involvement Fairs; promote EF membership at college specific fairs	Increase the number of EF members in student organizations by 6%	Student organization rosters	

# FY08 AES Assessment Results Report

## UTPA

### Admin - Dean of Students

**Unit Mission:** We will promote student development of the following outcomes:

- An appreciation for learning
- A present and on-going connection to UTPA
- Ownership of one's decisions
- An ability to manage self through enhanced life skills
- Integrity in word and deeds
- Personal wellness
- An ability to develop positive relationships in multiple settings
- A value and appreciation for different people and experiences
- A sense of civic responsibility
- Graduation

**Unit Head:** Jerry Price

**Division:** Division of Enrollment and Student Services

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
<p>Admin - Dean of Students - On-campus occupancy - Increase the on-campus residency</p> <p><b>Outcome Types:</b> Administrative - Fiscal Year 2008 Administrative - Fiscal Years 2009 - 2011</p> <p><b>Start Date:</b> 06/01/2007</p> <p><b>Outcome Status:</b> Active/Ongoing</p> <p><b>Strategies:</b> 1. Coordinate residence life promotion more closely with new student recruitment work on building learning communities within the bronc village and Unity</p>	<p><b>Assessment Method:</b> Residence hall and Bronc Village occupancies</p> <p><b>Criterion for Success:</b> Increase on-campus occupancy to 90% of open facilities</p>	<p>10/23/2008 - occupancy for FY08 for fall it was 94% (apts) 79% Residence halls Bed occupancy was 90% total beds resulted from single bed request and spring was 86% (apts) 72% residence halls 83 % and overall was 84%</p> <p><b>Result Type:</b> Criterion Not Met</p> <p><b>Next Step:</b> Continue Current Strategy(s)</p> <p><b>Resources Needed - Maintenance &amp; Operation:</b> upgrading the facilities to make them more attractive and environmentally healthy</p>	<p>10/23/2008 - This information was used to help get the money to renovate Bronc Village and will be used to develop new strategies to increase Residence life with students</p>
<p>Admin - Dean of Students - Academic organizations - Increase student membership in academic organizations</p> <p><b>Outcome Types:</b> Administrative - Fiscal Year 2008</p> <p><b>Start Date:</b> 06/01/2007</p> <p><b>End Date:</b></p>	<p><b>Assessment Method:</b> Academic organization rosters</p> <p><b>Criterion for Success:</b> Increase student membership in academic organizations by 4%</p>	<p>10/23/2008 - there was a 1% increase -2083 in Fall 2006 to 2101 in Fall 2007; Fall 2007 to Spring 2008 grew in membership from 2101 to 2123</p> <p><b>Result Type:</b> Criterion Not Met</p> <p><b>Next Step:</b> Continue Current Strategy(s)</p> <p><b>Resources Needed - Travel:</b></p>	<p>10/23/2008 - target those academic organizations that are struggling to try to help support them to build and recruit new members. Share what is working in successful academic orgs to try to duplicate that with struggling groups. look at new marketing</p>

Intended Outcomes	Means of Assessment & Criteria for Success / Tasks	AES Assessment Results	Use of Result & Follow-Up
<p>05/31/2008</p> <p><b>Outcome Status:</b> No Longer Desired</p> <p><b>Strategies:</b> 1. Develop college-specific promotions in addition to general organization promotion.</p>		<p>additional needs to pay for academic based groups so they can go to professional conferences</p>	<p>programs to showcase different college academic student organizations.</p>
<p>Admin - Dean of Students - Academic Affairs collaboration - Develop stronger connections between Dean of Students and academic affairs programs</p> <p><b>Outcome Types:</b> Administrative - Fiscal Year 2008</p> <p><b>Start Date:</b> 06/01/2007</p> <p><b>End Date:</b> 05/31/2008</p> <p><b>Outcome Status:</b> No Longer Desired</p> <p><b>Strategies:</b> 1. Discuss collaboration opportunities with college deans; offer Dean of Students programs as collaboration opportunities with deans and academic departments</p>	<p><b>Assessment Method:</b> Joint events sponsored through Distinguished Speakers Series, International Week, Festiba, LeaderShape, and other potential programs</p> <p><b>Criterion for Success:</b> Increase the number of Dean of Students/Academic Affairs joint programs</p>	<p>10/23/2008 - Collaborate with each college during Freshman Convocation approximately 400 students attended along with college deans and faculty, Leadershape continued. Profiles in Excellence extended to faculty. Dean attended Dept Chair meetings and involved in other academic meetings. Working on Housing for Academic programs. Dean of Student Rep on Honors Council</p> <p><b>Result Type:</b> Criterion Met</p> <p><b>Next Step:</b> Continue Current Strategy(s)</p>	<p>10/23/2008 - When trying to asses this goal there was not clear data on event and number of participants. This assesment will be used as a benchmark and the goal will be altered to hit specific and intentional types of collaboration</p>
<p>Admin - Dean of Students - Freshmen in organizations - Increase the number of EFs involved in campus organizations</p> <p><b>Outcome Types:</b> Administrative - Fiscal Year 2008</p> <p><b>Start Date:</b> 06/01/2007</p> <p><b>End Date:</b> 05/31/2008</p> <p><b>Outcome Status:</b> No Longer Desired</p> <p><b>Strategies:</b> 1. Develop stronger promotion at orientation, in residence halls, and at Involvement Fairs; promote EF membership</p>	<p><b>Assessment Method:</b> Student organization rosters</p> <p><b>Criterion for Success:</b> Increase the number of EF members in student organizations by 6%</p>	<p>10/23/2008 - FY 08 increased the number of EF's involved in student organizations 2% there was a total of 12.8 percent involved.</p> <p><b>Result Type:</b> Criterion Not Met</p> <p><b>Next Step:</b> Continue Current Strategy(s)</p>	<p>10/23/2008 - Results will be utilized to see what areas we show growth in and look at new ways to increase marketing to the freshman.</p>

<b>Intended Outcomes</b>	<b>Means of Assessment &amp; Criteria for Success / Tasks</b>	<b>AES Assessment Results</b>	<b>Use of Result &amp; Follow-Up</b>
at college specific fairs			